

Appendix D Table 1 – Proponent Representative and Proponent Representative Contact Individual

Name of Proponent:	
Name of Proponent Representative:	
Proponent Representative Mailing Address:	Address: City: Province/State: Postal Code: Country:
Proponent Representative Telephone Number:	
Proponent Representative Fax Number:	
Proponent Representative E-Mail Address:	
Proponent Representative Web-site Address:	
Proponent Representative Contact Individual Details	
Name:	
Title:	
Company:	
Mailing Address:	Address: City: Province/State: Postal Code: Country:
Telephone Number:	
Fax Number:	
E-mail Address:	

Appendix D Table 2 –Team Members

By Scope	Team Member (Company/Firm Name(s))	Indicate Team Member by Scope	Primary Role and Responsibility (Indicate Team Leads and Anticipated Percentage of work.)	All Key Individuals (Name and Role) for each Company/Firm
Project Management Team				
•				
•				
Design Team				
•				
•				
Construction Team				
•				
•				

Appendix D Table 3 –Team Member(s) – Name(s) and Role(s)

Name:	
Role of Team Member:	
Mailing Address:	Address: City: Province/State: Postal Code: Country:
Telephone Number:	
Fax Number:	
E-mail Address:	
Web-site Address:	
Lead Key Individual:	
Mailing Address:	Address: City: Province/State: Postal Code: Country:
Telephone Number:	
Fax Number:	
E-mail Address:	
Role and Responsibility of Member(s) of Proponent Team:	

Appendix D Table 4 –Team Member (s) - Legal Status

Team Member(s) Name: _____

Type of Entity (Corporation, Partnership, Joint Venture, etc.)	
Legal Name:	
Jurisdiction of Incorporation / Registration:	
Registration No.	
Year of Incorporation / Registration:	
Registered Address:	
Current Trading/Business Name:	
For Privately Held Corporation Provide Director List:	
For Subsidiary Corporation Provide Name of Parent: Company(ies)/Holding Company(ies) and organizational chart showing Parent Company(ies)/Holding Company(ies) and subsidiary and affiliate companies.	

NOTE: If more than one firm or legal entity forms the Proponent’s Team Member, identify their lead and provide requested particulars for each such entity and make clear how they will be organized within the Proponent’s proposed team.

Appendix D Table 5 – Team Lead (s) - Experience Table

Name of Team Lead:	
Team Lead for:	<input type="checkbox"/> – Project Management <input type="checkbox"/> – Design <input type="checkbox"/> – Construction
Project Name:	
Client Name:	
Location: (City, Province / State, Country)	
Date Completed or Status of Project:	
Project Delivery Type / Procurement Model:	
Project Capital Cost: (original and final, including a brief description of any variance between the two)	
Project Description:	
Name of Team Member(s) involved in the project:	
Description of Team Lead’s scope of work, role and responsibility on the project:	
Project Schedule (original and actual, including a brief explanation of any variance between the two):	
Description of the measurable benefits to the client:	
Descriptions of lessons learned on the project:	
Description of any limitations on scope of the project or work or services performed by the Team	

Lead or any Team Member or Key Individual:	
Description of how the project is comparable to the Project that is the subject of this RFQ:	
Client Reference for each Past Project:	Client Name: Contact Name: Title: Location: Phone No.: Email:

1

2

¹ Repeat the above table for each project related to B30.2, on additional sheets.

² References may be used to confirm the information provided. Incorrect or out of date contact information may negatively impact the evaluation.

Appendix D Table 6 – Key Individual Experience Table

Name of Key Individual:	
Educational Background, Degrees, Professional Recognition and Titles:	
Employing Team Member	
Key Individual's Proposed Role and responsibility in the Power Supply Upgrade Project	
Key Individual's Years of Experience	
Name and Description of Project:	
Pertinence of Experience on Past Project to the Power Supply Upgrade Project and submission section:	
Role and Responsibility of Key Individual on the project:	
Client Reference for Past Project	Client Name: Contact Name: Title: Location: Phone No.:

	Email:
Description of Probability of Availability of Key Individual: (for the entire period of that portion of the Project term during which his or her responsibilities are to be carried out)	

3

4

³ Repeat the above table for each key individual related to B31 on additional sheets. All Key individuals should have reference projects and associated references listed each.

⁴ References may be used to confirm the information provided. Incorrect or out of date contact information may negatively impact the evaluation.

Appendix D Table 7 – Project Examples for Project Management and Approach

Name of Team Member:	
Name and Description of Referenced Project:	
Description of relevant work from the reference project as it relates to RFQ Section 32: (Multiple project attributes can be listed)	
Team Members Proposed Role and responsibility in the Power Supply Upgrade Project	
Client Reference for Past Project	Client Name: Contact Name: Title: Location: Phone No.: Email:

5

6

⁵ Repeat the above table for each reference project used per B32.2.5 on additional sheets. All projects referenced should be provided with a reference sheet where available

⁶ References may be used to confirm the information provided. Incorrect or out of date contact information may negatively impact the evaluation.